



FREQUENTLY ASKED QUESTIONS

TCCP Gender capacity building for Investees

Question	Answer
Will AECF organize and cover workshop logistics (venue, catering, participant travel), or should these costs be included in the consultant’s financial proposal?	AECF will organize, mobilize, and cover all workshop-related costs for the training for our investees
In supporting companies to refine or update gender action plans, is the expectation that the consultant develops a consolidated framework or template for all investees, or works individually with each investee to revise their action plan?	While a consolidated framework may be developed, each investee will still require tailored, one-on-one support to refine their gender action plans based on their specific needs.
The TOR mentions establishing a peer-support mechanism for continued exchange. Is the consultant expected to design and hand over the mechanism only, or also facilitate follow-up engagement after the workshop?	The consultant is expected to design and hand over the peer-support mechanism. Due to contractual limitations, follow-up facilitation is not required; however, the mechanism should enable ongoing peer learning among investees.
Could AECF indicate the estimated or available budget range allocated for this assignment to help ensure proposals align with available resources?	
Does the client desire the nomination of several experts (i.e., two, including one local and one international) or one (sole) expert for this assignment, considering the scope and allowing for comparability of bids handed in by different service providers?	The client is open to either a single expert or a team of experts. Bidders are encouraged to propose the approach they consider most suitable for effectively delivering the assignment, while ensuring clarity of roles and cost breakdowns to support comparability across proposals.
Eligibility – Would it be necessary for our firm to be registered in Tanzania to qualify for this assignment, or would registration in another jurisdiction suffice? If the latter, is there a preference for an African firm?	Registration in Tanzania is not mandatory. However, firms based in East Africa, particularly those with prior experience in Tanzania and a strong understanding of the local context, are preferred.
Budget – Could some budget be allocated for travel to engage directly with AECF’s investees? This would support the development of case studies, training toolkits, training slides, and templates, particularly where deliverables include: <ul style="list-style-type: none"> - Case studies from TCCP investees - Integration of real examples (e.g., women in production, pay parity, leadership progression) 	Yes, consultants may include a reasonable travel budget to engage directly with investees. However, remote engagement (e.g., via phone or virtual platforms) is also acceptable where appropriate.



Workshop Location – The TOR mentions a “2-day capacity building workshop (in person).” Can you clarify whether it is envisioned that this will be held in Nairobi or Dar es Salaam?	It will be within an agreed-upon venue in Dar es Salaam
Proposal Format – Are there any page limits or formatting requirements for the technical proposal?	No, there isn't
How is the workshop organized logistically? Are we correct in assuming that the costs for investees are covered by AECF? In addition, is the venue and other costs related to the workshop to be included in the budget?	AECF will organize, mobilize, and cover all workshop-related costs for the training for our investees